



# Northern Virginia Archers

## July 2024

Date of Meeting: July 11, 2024

NORVA members in attendance:

Ken Wilkinson  
Jim Libovicz

John Shea

Uwe Jacobs

Susan Erdos

## Upcoming Shoots at NORVA:

**Belvoir Bowhunters' Hunters for the Hungry 3D shoot  
August 10 (shotgun start at 9:30 am)**

**NORVA Field, Hunter, & 3-D Pin shoot  
August 17 (shotgun start at 9:00 am)**

## **Message from the Board**

As required in NORVA's by-laws, this Newsletter is a report to the membership of the Board's actions. It also constitutes the minutes from the July 2024 meeting.

## **General Items**

The July 2024 meeting was led by President Ken Wilkinson.

### **Clubhouse in use August 17**

NORVA will be hosting members of Cub Run Archers for a safety briefing on August 17 at 5:00 pm. The NORVA Clubhouse will be used for the event.

### **New name for the pavilion**

Secretary Jim Libovicz moved to name the Club's practice pavilion the "Shea Pavilion" to honor outgoing Treasurer John Shea for his efforts in getting the pavilion built and for his countless hours of hard work on many other projects. He has helped to make NORVA the outstanding organization that it is. The measure was passed unanimously. Thank you, John, for all that you have done for our club.

### **A request to volunteers**

From time to time, a dead tree falls over to block a path on the club grounds. On more than one occasion, a generous club member has taken a chainsaw to cut it down into smaller pieces. The Club is extremely grateful for this spirit of selflessness. However, we do ask that you not do this by yourself. Please, in the interest of safety, if you are using a chainsaw, have a buddy with you. Thanks.

### **Eagle Scout volunteer**

President Ken Wilkinson has been approached by an Eagle Scout candidate interested in doing volunteer work for the Club. Ken has proposed some possible projects, such as bridge repair, trail maintenance, target frames, and bow hangars. The candidate is considering the suggestions; she will get back to him with a proposal.

### **Modifications to Targets**

There have been a number of instances of members modifying targets on club ranges. For example, the right target bale on the 60-yard practice range was recently painted with a vertical and horizontal black line (presumably to facilitate group tuning). Please do not modify target bales, especially with permanent aiming references, which only serve to concentrate arrows in a specific area (prematurely wearing the target). In this case, the same purpose could have been served by using a piece of cardboard with a tape line.

Additionally, targets 27 and 28 of the Field Course are often used by members for practice purposes. This is a perfectly valid use of these target lanes. However, more often than not, members are changing target faces for their preferred target face and then leaving things in place when they leave. Please return target faces to their original configuration. The Field Course is set up monthly for specific National Field Archery Association games. These games are “Field” (white face with black center), “Hunter” (black face with white center), and “Animal” (paper animal face).

## **Events** (Susan Erdos)

Susan is setting up a meeting with the Belvoir Bowhunters members who will be running the August Hunters for the Hungry shoot. The shoot is scheduled for August 10; Susan hopes to meet with them on August 9.

## **Membership** (Gerry Petraitis)

The club membership total is up to 798. The next new-member orientation is scheduled for July 28. If you know of someone who is interested in joining, have them sign up for an orientation on the club’s website at <https://norva.club/home/join-norva/>

## **Treasurer’s Report** (John Shea)

The projected year-end balance is approximately \$50,000. This balance takes into account a planned project to erect a new shed near the Academy.

**NORVA Treasurer Monthly Report For June 2024**

| Description  | Credits         | Debits        | Notes  |
|--|-----------------|---------------|--|
| Member renewal dues  | 625.10          |               | via Square   |
| New member dues  | 1,785.44        |               | via Square   |
| Merchandise  | 251.89          |               | \$50 cash, rest via Square   |
| Fridge snacks/drinks income  | 86.31           |               | \$40 cash, rest via Square   |
| Shoot income   | 394.11          |               | \$341 cash, rest via Square  |
| Dunkin Donuts & coffee   |                 | 55.09         | For new member orientation   |
| Volunteer burritos   |                 | 25.56         | For new member orientation   |
| Orientation handout copies (80)  |                 | 61.90         |  |
| northernvirginiaarchers.org  |                 | 62.94         | Domain renewal   |
| Clubhouse termite treatment  |                 | 30.00         | Monthly  |
| iFastnet web & email service   |                 | 19.99         | Monthly  |
| Dominion Energy  |                 | 0.00          |  |
| Waste Management   |                 | 198.95        | Pickup every two weeks   |
| United Site Services   |                 | 460.76        | Service for potty weekly; sink every two weeks. Extra cost this month was for swapping out mouse damaged sink. |
| Verizon  |                 | 78.45         | Clubhouse phone  |
| <b>Totals</b>  | <b>3,142.85</b> | <b>993.64</b> |  |
| Month-end bank balance   | 67,326.91       |               |  |
| Projected year-end balance   | 49,167          |               | \$10,000 desired minimum reserve   |
| * will be less once additional maintenance & improvement work is estimated and approved. |                 |               |  |

**Northern Virginia Archers (NORVA) 2024 Financial Statement – as of June 30**

| <b>Start of year assets:</b> | <b>Value</b>  | <b>Notes</b>                          |
|------------------------------|---------------|---------------------------------------|
| Checking account             | 20,884        | Wells Fargo                           |
| Petty Cash                   | 247           | Clubhouse cashbox (\$300 desired max) |
| Property                     | ?             | See "Property" sheet                  |
| <b>Total</b>                 | <b>21,131</b> |                                       |

Estimated column is for year — Actual is year to date. Some estimates are adjusted over the course of the year to more accurately project year-end balance.

| <b>Income:</b>             | <b>Estimated</b> | <b>Actual</b> | <b>Notes</b>  |
|----------------------------|------------------|---------------|---|
| <b>Membership Dues:</b>    |                  |               | 2023 855 (513 primary, 117 partner, 190 youth, 35 adult)    |
| 360 Primary \$120 by 1/31  | 43,200           |               | Est. 2023 minus 27% minus 15 (officers & life)              |
| 162 New primary \$150      | 24,300           |               | Est. 9 orientation sessions, 18 new primary each            |
| 117 Partner \$10 ea        | 1,170            |               | Est. same as 2023   |
| 190 Youth \$5 ea           | 950              |               | Est. same as 2023   |
| 35 Adult \$20 ea           | 700              |               | Est. same as 2023 (in same household)                       |
| <b>Total</b>               | <b>70,320</b>    |               | 798 members (455 primary, 121 partner, 187 youth, 35 adult) |
| Minus Square fee           | 2,110            |               | ~3% for processing card payments                            |
| <b>Net dues income</b>     | <b>68,210</b>    | <b>57,220</b> | See linked sheet "Income: Dues"                             |
| <b>Tournaments/shoots:</b> |                  |               |   |
| Incl. fridge drinks/snacks | 1,200            | 976           | See linked sheet "Shoots" for event details.                |
| <b>subtotal</b>            | <b>1,200</b>     | <b>976</b>    | Gross income – club costs under expenses.                   |
| <b>Other:</b>              |                  |               |   |
| Merchandise                | 2,500            | 1,634         | See linked sheet "Income: Misc"                             |
| Donations                  | 0                | 0             | Ditto   |
| <b>subtotal</b>            | <b>2,500</b>     | <b>1,634</b>  | Gross income – club costs under expenses.                   |
| <b>Total Income</b>        | <b>71,910</b>    | <b>59,831</b> |   |

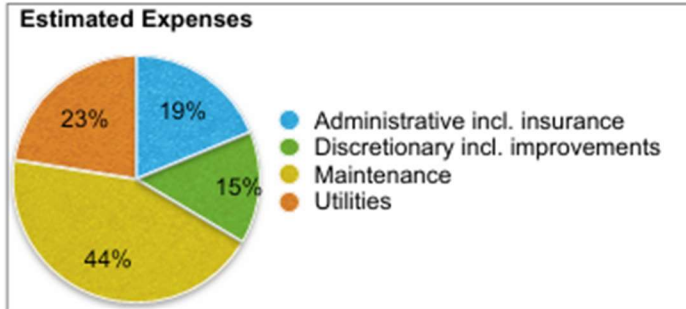
| <b>Expenses:</b>       | <b>Estimated</b> | <b>Actual</b> | <b>Notes</b>                                    |
|------------------------|------------------|---------------|---|
| <b>Administrative:</b> |                  |               |   |
| Insurance              | 5,100            | 1,168         | Liability and property                          |
| Misc.                  | 1,800            | 856           |   |
| Printing & supplies    | 1,000            | 208           |   |
| <b>subtotal</b>        | <b>7,900</b>     | <b>2,232</b>  | See linked sheet "Expense: Misc"                |
| <b>Discretionary:</b>  |                  |               |   |
| Donations              | 0                | 0             |   |
| Improvements           | 700              | 0             | See linked sheet "Maint & Improve" for estimate |
| Merchandise            | 4,000            | 1,602         |   |
| Misc.                  | 1,500            | 403           |   |
| <b>subtotal</b>        | <b>6,200</b>     | <b>2,005</b>  | See linked sheet "Expense: Misc"                |

| <b>Expenses (cont.):</b>   | <b>Estimated</b> | <b>Actual</b> | <b>Notes</b>   |
|----------------------------|------------------|---------------|--|
| <b>Maintenance:</b>        |                  |               |  |
| Ranges & clubhouse         | 18,500           | 3,323         | See linked sheet "Maint & Improve" for estimate      |
| <b>subtotal</b>            | <b>18,500</b>    | <b>3,323</b>  | See linked sheet "Expense: Misc"                     |
| <b>Tournaments/Shoots:</b> |                  |               |  |
|                            | 1,800            | 679           |  |
| <b>subtotal</b>            | <b>1,800</b>     | <b>679</b>    | See linked sheet "Shoots" for details of each event. |
| <b>Utilities:</b>          |                  |               |  |
| Electric                   | 1,300            | 718           | Dominion   |
| Phone                      | 960              | 477           | Verizon  |
| Potty & hand wash sink     | 4,315            | 2,217         | USS services potty weekly, sink every 2 weeks        |
| Web & email service        | 200              | 120           | iFastnet   |
| Trash (6 yd dumpster)      | 2,700            | 1,427         | Waste Management every other week                    |
| <b>subtotal</b>            | <b>9,475</b>     | <b>4,960</b>  | See linked sheet "Expense: Utilities"                |
| <b>Total Expenses</b>      | <b>43,875</b>    | <b>13,199</b> |  |

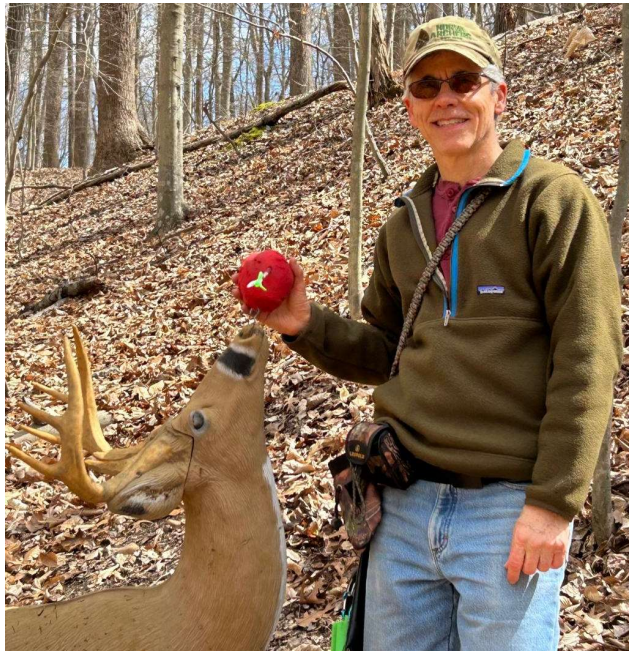
| <b>Liabilities:</b> | <b>Estimated</b> | <b>Actual</b> |
|---------------------|------------------|---------------|
| None known          | 0                | 0             |

| End of year assets: Estimated* |               | Actual | Notes                             |
|--------------------------------|---------------|--------|-----------------------------------|
| Cash                           | 49,167        |        | Checking account<br>Petty cash    |
| Property                       | ?             | ?      | See "Property" sheet              |
| <b>Total</b>                   | <b>49,167</b> |        | \$10,000 desired minimum reserve. |

\*Formula starts year using estimated income, then must be changed when actual exceeds estimated.



Prepared by John Shea, NORVA Treasurer



*Outgoing Treasurer John Shea is as good with the bow as he is with numbers.*

**Thank you, John, for all that you did for NORVA. You will be missed!**