



Northern Virginia Archers

January 2022

Date of Meeting: January 6, 2022

NORVA members attending via phone:

Ken Wilkinson
Susan Erdos
Dave Grant

John Shea
Jeff Tyree
Mark Finkenstaedt

Gerry Petraitis
Reggie Atkins

Uwe Jacobs
Jim Libovicz

First NORVA shoot of 2022 is the March 12 Icebreaker

Message from the Board

As required in NORVA's by-laws, this Newsletter is a report to the membership of the Board's actions. It also constitutes the minutes from the January 2022 meeting.

General Items

The January 2022 meeting was held on-line. It was led by club Vice President / Field Captain Ken Wilkinson.

There was no old business to address.

Parking lot work.

A second load of gravel was put on the parking lot. Shout out to Dave Grant for his help with the work. In the course of doing the job, some of the fencing was knocked down. For now, there are pickets up to take their place. We have ordered yellow chain to delineate the upper parking lot, as well as the lower parking lot (where it accesses the grassy area). We will use the chain to prevent cars from parking too close to the clubhouse. Also, there will be a break (or two) in the fence line to allow people to walk through it.

Covered shooting area.

Club President Joe Wolfe contacted the Fairfax County Land Management to discuss plans for covered shooting area. He has a POC in that office to help us prepare the permits and other paperwork properly. Club member Ron Meinert has volunteered to make sure that our plan is sound from a construction perspective. We will seek volunteers to help in the construction. There is no fixed time line yet for the project, but we start after the Spring thaw, when we can get concrete footers laid. Also, we hope to have lights on the practice range sometime in the summer.

Dave Grant asked about doing similar work for the Academy as well. Ken Wilkinson will look into it. Reggie Atkins will take the lead on compiling the materials list. He will get with Dave for a list of materials for the Academy.

Reggie indicated that the plan is to bring in a concrete truck to pour for all the jobs. We will also include a pad around the clubhouse. We will be able to use that pad for an outdoor grill, kitchen, and concessions for tournaments and shoots.

Virginia Archery Shooters Association

Ken informed that the Virginia Archery Shooters Association is organizing a “Shooter of the Year” activity. In order to compete, you must be a member of the organization and compete in ASA shoots. For more information, go to www.asaarchery.com

Tree Stands

There was discussion of putting up some kind of secure platform to simulate a downshot from a tree stand in a safe manner. The club’s insurance will cover this. We are exploring an appropriate spot for its placement. This will be discussed in more detail at a future meeting.

3-D Range (Reggie Atkins)

Range Captain Reggie Atkins indicated that he is planning for work parties on March 19 and 20 to do maintenance on the 3-D range for some time in March. He would like to fix the steps by the buffalo target. The idea is to wait until Spring when the ground will be softer.

He would also like to explore the idea of an uphill target. Because of safety concerns (due to errant shots), the target will need sufficient backstops. Treasurer John Shea requested that the Board vote on any proposed uphill shot location before work is started on it.

The club’s first shoot of the year will be March 12. We will need volunteers (and maybe a work party) to prepare the course for the shoot. Reggie plans to do a walk-through of the course in late February to re-do the stakes, adjust the targets, etc.

Web Master (Uwe Jacobs)

The club has been experiencing problems with the emails for its officers. There is a problem with the platform that the club uses. This makes it difficult to send out mass emails. Uwe has contacted the provider to fix it.

The club has been experiencing problems with the emails for its officers. This resulted in two mass emails not reaching all members. Uwe contacted the provider as soon as he learned of the problem. Our provider rectified the issue within 2 business days.

Membership (Gerry Petraitis)

The membership requests are starting to stream in. The first new member orientation will be in February – probably the first or second week.

On-line renewals are coming in. As of the date of the meeting, we had 161 renewals.

Reggie Atkins offered to provide new members a tour of the 3-D course right after the orientation. There is a concern that the new members will not be willing to take the tour right after the 3-hour orientation. It was suggested that we could advertise this tour for all members (both new and current). We could also have a barbecue of hamburgers and hot dogs along with the tour. This would encourage people to come out, and it would help members to meet each other.

Academy (Dave Grant)

Regular classes will resume in March.

The Academy plans to re-side its shed.

Treasurer's Report (John Shea)

Treasurer John Shea provided the financial statements for November/December 2021 and a financial statement for the entire year of 2021. He also made a projection for 2022. The 2022 projection requires a prediction of the club's income and expenses for the year; making accurate predictions of the future is always a challenge. As always, our goal is to maintain a cash reserve of \$10,000.

He reported that he ordered 1,000 quiver tags. They should be delivered this month. All new members will get one. The club also purchased a new laptop; we will subscribe to MS Office 365 for it. This is a great improvement for the club.

NORVA Treasurer Monthly Report

For Nov. & Dec. 2021 (by John Shea on 1/4/22)

Description	Credits	Debits	Notes
Drinks & snacks jar	98.00		
3 fuel funnels		14.12	Home Depot by Shea
220 shirts, 120 hoodies, 50 caps		4,680.32	Fairfax Screen Printing by Shea
1,500 water-resistant decals		2,214.31	Fairfax Screen Printing by Shea
Trailer registration		75.00	DMV by Shea
(5) 70qt & (2) 25qt storage boxes		128.64	Home Depot by Shea
(2) 17L storage boxes & notebook		45.12	Office Depot by Shea
Merchandise sales cash	347.00		Shirts, hoodies, caps, decals
Merchandise sales credit	750.23		Via Square
Trufuel and (24) cans spray glue		361.60	Home Depot by Wolfe for work party
Gas for work party		41.43	Sunoco by Wolfe for work party
Breakfast burritos & coffee		141.74	Anitas by Wolfe for work party
1,000 quiver tags		853.26	Keystone Specialties by Shea
State Corp. Commission		25.00	Check 2504 by Shea
Arrow saw blades (12)		105.35	Lancaster Archery by Shea
16 ft tree pruner (Fiskars)		99.62	Home Depot by Shea
Fire starter & lighters for clubhouse		72.19	Walmart by Wolfe
Laptop to replace old desktop		741.99	Costco by Shea
Fence material for parking lot & clubhouse light replacement		312.64	Home Depot by Wolfe
80 tons #68 bluestone gravel		3,323.68	PBR Logistics to top-coat parking lot by Shea
Chainsaw 36" bar		116.59	Shea reimburse Dave Grant
Utilities:			
Dominion Energy		48.65	
Waste Management		362.25	
USS Dons Johns		379.52	
Verizon		141.77	
Totals	1,195.23	14,284.79	
Bank balance on 12/31/21	13,627.83		
Projected year-end balance	13,628		
Reserve	-10,000		
Uncommitted	3,628		

Northern Virginia Archers 2021 Year-end Financial Statement

Start of year assets:	Value	Notes
Checking account	25,118	Wells Fargo (includes 11,752 in 2021 renewals)
Petty Cash	346	Clubhouse safe cashbox (\$300 desired max)
Property	_____	? See "Property" sheet
Total	25,464	

Estimated column is for year — Actual is year to date. Some estimates are adjusted over the course of the year to more accurately project year-end balance.

Income:	Estimated	Actual	Notes
Membership Dues:			
257 estimated primary	38,550	45,229	See linked sheet "Income: Dues" for actual.
Minus VBA share	9,000	9,080	See linked sheet "Expense: Misc"
Net dues income	29,550	36,149	
Tournaments/shoots:			
	2,000	1,944	See linked sheet "Shoots" for event details.
subtotal	2,000	1,944	Gross income – club costs under expenses.
Other:			
Merchandise	1000	1,087	See linked sheet "Income: Misc"
Donations	0	97	Ditto
subtotal	1,000	1,184	Gross income – club costs under expenses.
Total Income	32,550	39,277	

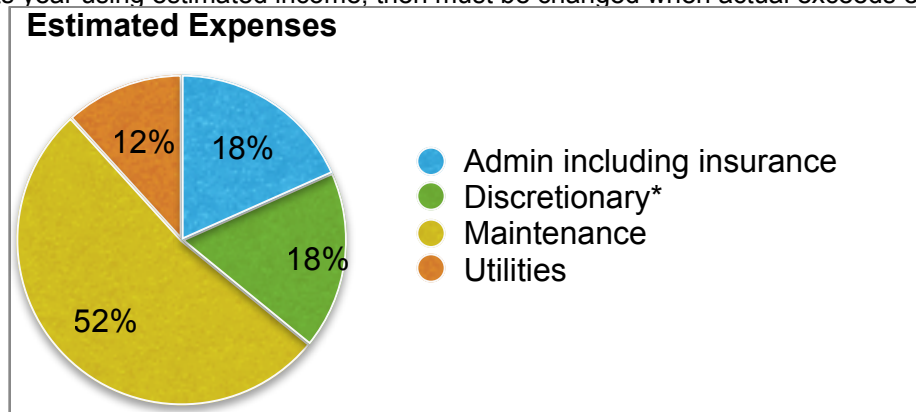
Expenses:	Estimated	Actual	Notes
Administrative:			
Insurance	5,844	5,844	Liability and property
Misc.	1,500	1,443	
Printing & supplies	1,900	1,900	\$853 for 1,000 quiver tags.
subtotal	9,244	9,188	See linked sheet "Expense: Misc"
Discretionary:			
Donations	0	0	
Improvements	1,256	1,098	See linked sheet "Maint & Improve" for estimate and "Expense: Misc" for actuals.
Merchandise	6,800	6,895	e.g. shirts, hats, hoodies & water-proof decals.
Misc.	800	583	
subtotal	8,856	8,576	See linked sheet "Expense: Misc"

Expenses (cont.):	Estimated	Actual	Notes
Maintenance:			
Ranges & clubhouse	26,410	26,179	See linked sheet "Maint & Improve" for estimate and "Expense: Misc" for actuals.
subtotal	26,410	26,179	
Tournaments/Shoots:			
	1,742	1,742	See linked sheet "Shoots" for details of each event.
subtotal	1,742	1,742	
Utilities:			
Electric	500	487	Dominion
Phone	820	813	Verizon
Porta-potty	2,200	2,216	USS Don's Johns weekly service
Trash	2,400	2,401	Waste Management every other week
subtotal	5,920	5,916	See linked sheet "Expense: Utilities"
Total Expenses	52,172	51,601	

Liabilities:		
None known	0	0

End of year assets:	Estimated*	Actual	Notes
Cash	12,569	13,627	Checking account
		300	Petty cash
Property	?	?	See "Property" sheet
Total	12,569	13,927	\$10,000 desired minimum reserve.

*Formula starts year using estimated income, then must be changed when actual exceeds estimated.



* Discretionary much higher than average for 2021 due to merchandise purchase (shirts, hats, hoodies & decals).

Prepared by John Shea, NORVA Treasurer